



Centre on Integrated Rural Development for Asia and the Pacific  
Dhaka

Annex-3

**Application Procedure**

1. **Role of the CIRCAP Link Ministry:** Nomination must be submitted to [training@cirdap.org](mailto:training@cirdap.org) in the prescribe nomination form by 15<sup>th</sup> February 2019. You are requested to collect all nominations from relevant organizations and select according to criteria.
2. **Role of Participant:** Participants will filled-in the profile form, and upload with other required documents in CIRDAP website.
  3. a **How to fill up participant profile form and upload required documents:**
    - Click the link <http://cirdap.org/capacity-building/>
    - Click on the programme Social Audit, 19-28 March 2019, India
    - Download necessary document, namely medical form
  3. b **The documents have to fill up and upload:**
    - Click 'Apply now';
    - Filled-in the form;
    - Click 'Add file' and upload necessary documents, namely
      1. A passport-size photograph.
      2. Filled in medical form from registered doctor with seal and signature
      3. Passport copy (*passport must be valid for at least next 6 month from the training date*)
    - After adding all documents, click 'submit',
    - A notification box will appear for edit, if needed, after the submission.