



**Centre on Integrated Rural Development for Asia and the Pacific  
Dhaka**

**Annex-3**

**Application Procedure**

- 1. Role of the CIRCAP Link Ministry:** Nominations must be submitted to [training@cirdap.org](mailto:training@cirdap.org) in the prescribe nomination form by 18<sup>th</sup> February 2019. You are requested to collect all nominations from relevant organizations and select according to criteria.
- 2. Participant's Role:** Participants will filled-in the profile form, and upload with other required documents in CIRDAP website
  - 2. a How to fill up the participant profile form and upload required documents:**
    - Click the link <http://cirdap.org/capacity-building/>
    - Click on the programme *GIM, 19-28 March 2019, India*
    - Download necessary document namely, medical form
  - 2. b The documents have to fill up and upload:**
    - Click 'Apply now'
    - Filled-in the form
    - Click 'Add file' and upload necessary documents, namely
      1. A passport-size photograph.
      2. Filled in medical form from registered doctor with seal and signature
      3. Passport copy (*passport must be valid for at least next 6 month from the training date*)
    - After adding all documents, click 'submit'.
    - A notification box will appear for edit, if needed, after the submission.